

HOW TO APPLY FOR THE MAIN STREET TAX CREDIT

Note: Submitting this application approves you to make a contribution to the association chosen. You will receive a letter confirming your application within 45 days from the Department of Revenue but there is no need to wait for the letter to make your contribution.

1. Sign into your e-file account and select “Credits & Tax Incentives”

Department of Revenue
Washington State

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My account [Log out](#) | [DOR Home](#)

My account home

- > File a return
- > Manage business account
- > Invoices & payment options
- > Credits & tax incentives**
- > More services
- > E-mail & notices (14)
- > My logon profile

Returns to be filed Period 09/2010 File return Report no business 08/2010 File return Report no business	Pay/view invoices No outstanding liabilities
Returns filed electronically No returns filed electronically Returns filed by paper are not available to view	Issued credits No credits found

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2. Click on “Apply for Main Street Credit”

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My account home

- > File a return
- > Manage business account
- > Invoices & payment options
- > Credits & tax incentives
 - > View issued credits
 - > Apply for main street credit**
 - > Apply for commute trip reduction credit
 - > File tax incentive survey/report
- > More services
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3. Click on “Get Started”

The screenshot shows the 'My account' page of the Washington State Department of Revenue. The left sidebar contains a menu with options like 'My account home', 'File a return', 'Manage business account', 'Invoices & payment options', 'Credits & tax incentives' (selected), 'View issued credits', 'Apply for main street credit' (highlighted), 'Apply for commute trip reduction credit', 'File tax incentive survey/report', 'More services', 'E-mail & notices (14)', and 'My logon profile'. The main content area is titled 'Apply for main street credit' and includes a description of the credit, a 'Before you get started, please note' section with three bullet points, and a link to 'View previously submitted applications'. On the right, it shows the 'Official Time' as 4:44 PM and the 'Amount of Account Credit Available' as \$250,000.00. A red box highlights the 'Get Started' button. At the bottom, there is a 'Need Assistance? 1-877-345-3353' link and a footer with 'Your Privacy' and copyright information.

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Apply for main street credit

The main street tax credit is available to businesses that make a contribution(s) to a designated revitalization organization in Washington State.

Before you get started, please note:

- You must apply for this credit before making your contribution.
- The credit will be given on a first-come, first-serve basis.
- If approved, your credit will be available the year after you make your contribution.

View previously submitted applications.

Official Time: 4:44 PM
Amount of Account Credit Available: \$250,000.00
Amount of State Credit Available: \$1,500,000.00

Get Started

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4. Using the scroll down list, select the downtown organization you would like to make a contribution to and click on “Next”

The screenshot shows the 'Main street credit' page. The left sidebar is identical to the previous screenshot. The main content area is titled 'Main street credit' and includes a section for 'Organization' with a search box. Below the search box is a scrollable list of organizations and their remaining credit amounts. A red box highlights the 'City of Milton Project - \$100,000.00 Credit Remaining' entry. At the bottom, there are 'Back' and 'Next' buttons. A red box highlights the 'Next' button. At the bottom, there is a 'Need Assistance? 1-877-345-3353' link and a footer with 'Your Privacy' and copyright information.

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Main street credit

Organization

Select the organization you would like to contribute to from the list below.

Search:

Adna Football Stadium - \$100,000.00 Credit Remaining
City of Milton Project - \$100,000.00 Credit Remaining
Downtown Chehalis Restoration - \$100,000.00 Credit Remaining
Downtown Olympia Restoration - \$100,000.00 Credit Remaining
Downtown PeEll Rebuild - \$100,000.00 Credit Remaining
Downtown Tacoma - \$100,000.00 Credit Remaining
Downtown Tacoma Restoration - \$100,000.00 Credit Remaining
Ellensburg Waterfront Creation - \$100,000.00 Credit Remaining
Hanford Nuclear Resort - \$100,000.00 Credit Remaining
Historic Aberdeen - \$100,000.00 Credit Remaining

Back **Next**

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5. Type in contribution amount and click on “Next”

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Main street credit

Amount

How much do you plan to contribute to the City of Milton Project?

Contribution Amount: =

Credit Rate: 0.75
Credit Amount: 0.00

[Back](#) [Next](#)

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6. Look through the summary page. If all is correct, click on “Next”

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Main street credit

Summary

Organization	Contribution	Credit Rate	Credit	
City of Milton Project	\$500.00	0.75	\$375.00	Edit Remove

[+ Contribute to another organization](#)

To reserve your credit, you must submit this application today before 5:19 PM PST

Official Time: 5:04 PM
Amount of Account Credit Available: \$249,625.00
Amount of State Credit Available: \$1,499,625.00

[Cancel](#) [Next](#)

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7. Click on circle beside “I agree” or “I Disagree” to grant permission to release your name and credit/contribution amounts to the designated downtown organization. Type in your Name, Company/Corporate Position and click “Submit”

The screenshot shows the 'Main street credit' application form on the Washington State Department of Revenue website. The page has a blue header with the department's logo and the slogan 'Working together to fund Washington's future'. A left sidebar contains a navigation menu with options like 'My account home', 'File a return', 'Manage business account', 'Invoices & payment options', 'Credits & tax incentives', 'View issued credits', 'Apply for main street credit', 'Apply for commute trip reduction credit', 'File tax incentive survey/report', 'More services', 'E-mail & notices (14)', and 'My logon profile'. The 'Apply for main street credit' option is highlighted. The main content area is titled 'Main street credit' and contains a paragraph of text: 'I, the undersigned, grant permission to the Department of Revenue and the Department of Community, Trade and Economic Development to release taxpayer name and credit/contribution amounts to the designated downtown organization. The undersigned, furthermore, certifies he/she has authority (*) to grant this permission.' Below this text are two radio buttons: 'I agree' and 'I do not agree'. The 'I agree' button is selected. Below the radio buttons are two text input fields: 'Name' and 'Company/Corporate Position'. At the bottom of the form are three buttons: 'Back', 'Cancel', and 'Submit'. The 'Submit' button is highlighted. Below the form is a footer with the text 'Need Assistance? 1-877-345-3353' and a small link 'Your Privacy | ©2007 Washington State Department of Revenue and its licensors. All rights reserved.'

8. Once you receive this notice back (usually within seconds), you are approved to make a contribution. The application is now complete and you will receive a confirmation letter from the Department of Revenue within 45 days. **Contributions can be made to the association once the application has been submitted and there is no need to wait for the letter from the Department of Revenue before the contribution is made.**

The screenshot shows the 'Main street credit' confirmation page on the Washington State Department of Revenue website. The page has the same blue header and left sidebar as the previous screenshot. The main content area is titled 'Main street credit' and contains the following text: 'Thank you!', 'You have committed to contribute the following amount(s) in 2011', 'City of Milton Project \$500.00', and 'This entitles you to a tax credit of \$375.00 that will be available January 1, 2012'. Below this text is a button labeled 'Back to Main Menu'. At the bottom of the page is a footer with the text 'Need Assistance? 1-877-345-3353' and a small link 'Your Privacy | ©2007 Washington State Department of Revenue and its licensors. All rights reserved.'

9. When you give your contribution to the downtown organization, make sure to get a receipt. Also, don't forget to take the credit in 2012!

THANK YOU!